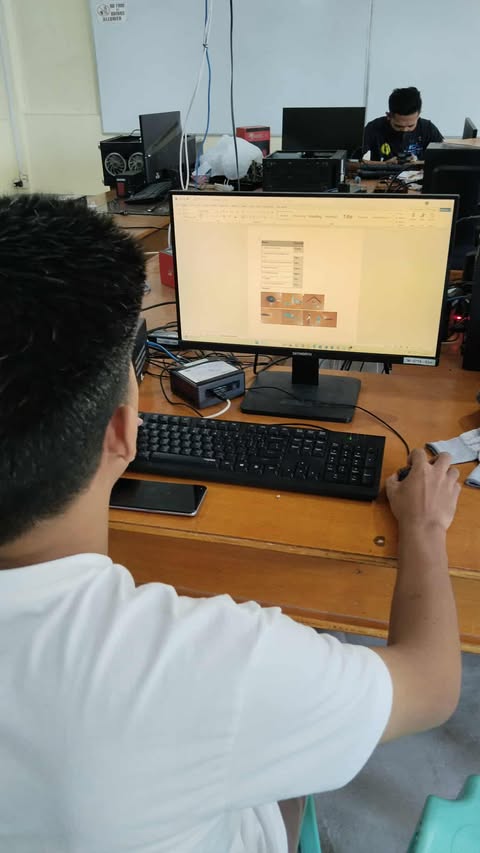
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| **CTU – GINATILAN EXTENSION CAMPUS** | |
|  | OJT Form 6  October 2012  Revision: 0 |

**DAILY/WEEKLY/MONTHLY PERFORMANCE REPORT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Student Trainee:** | | Nel Gonzales | | |
| **Course, Year & Major:** | | Bachelor of Industrial Technology Major in Computer Technology 4A | | |
| **Cooperating Agency:** | | LGU Ginatilan | **Inclusive Date:** | **From**: 04282025 |
| **Department Assigned:** | |  | | **To**: 05032025 |
| **Summary of Activities:** | |  | **Learning/Insights:** |  |
| This week, I documented the newly added tools, attempted to repair the printers, and addressed common network issues at the LGU. | | | This week, I learned the value of being organized and proactive in technical support work. Documenting the newly added tools helped me appreciate the importance of proper inventory tracking, while working on printer repairs and resolving network issues taught me to be adaptable and resourceful in addressing common IT problems. | |
| Prepared by:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Student Signature over Printed Name** | | | | |
| **CA (Cooperating Agency) Remarks:**  **Nel Gonzales** | | | | |
|  | | | | |
|  |  | |  | **Signature Over Printed Name** |
| **OJT Chairman/Supervisor Remarks:** | | | | |
|  | | | | |
|  | | | | **Signature Over Printed Name** |

**   A person holding a large black object

AI-generated content may be incorrect.   A person pointing at a computer screen

AI-generated content may be incorrect.A group of men working on a printer

AI-generated content may be incorrect.      A couple of men looking at a machine

AI-generated content may be incorrect.**